



# Application Form to Hire Community Bus

<b>Introduction</b>	Ashfield Council has a community bus that is made available to <b>local non-profit organisations</b> free of charge. Council especially encourages organisations who service the <b>aged or people with a disability</b> . The organisation must provide their <b>own driver</b> with an LR licence or higher and must provide their <b>own diesel</b> . The bus has a capacity of <b>18 people</b> plus a driver, or <b>14 people plus 2 people</b> in a wheelchair plus a driver.
<b>Booking Details</b>	Date/s:..... Start time: ..... Finish time: ..... Destination: ..... Do you require the wheelchair hoist? <input type="checkbox"/> Yes <input type="checkbox"/> No Do you require extra seats (only if no wheelchair users)? <input type="checkbox"/> Yes <input type="checkbox"/> No Location of off-street parking if the bus is required overnight .....
<b>Hirer Details</b>	<b>For completion by the Hirer:</b> I have read and understood the Conditions of Use of Ashfield Council's Community Bus and agree to comply with the Conditions of Use at all times. Name: ..... Organisation: ..... Description of Organisation: ..... Postal address: ..... Suburb: ..... Postcode: ..... Work phone: ..... Fax: ..... Email: .....
<b>Hirer Sign</b>	Sign: ..... Position held: .....
<b>Driver Details</b>	<b>For completion by the Driver:</b> I have read and understood the Conditions of Use of Ashfield Council's Community Bus and agree to comply with the Conditions of Use at all times. Name: ..... Mobile: ..... Licence number: ..... Licence class (eg LR): ..... Expiry date: ..... I have attached a copy of my licence. <input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Driver Sign</b>	Sign: .....
<b>Office Use</b>	Date driver orientation completed: ..... Date wheelchair hoist completed (if applicable): ..... Photocopy of licence attached? <input type="checkbox"/> Yes <input type="checkbox"/> No      On file: <input type="checkbox"/> Yes <input type="checkbox"/> No Approved by Manager: ..... Date: ..... Comments: ..... .....