



Ashfield Council

Application to Modify a Development Consent/ Construction Certificate

(S.96, Environmental Planning and Assessment Act 1979)

Use this form to modify your existing development consent. Council can only approve your application if it is satisfied that the development as modified is substantially the same as approved.

To submit your modification all sections of this form are to be completed, together with four (4) copies of plans/sketches that clearly indicate the modifications that you propose. A site plan must also be submitted to illustrate to Council what areas will be given approval

To minimise delay in receiving a decision regarding your application, please ensure you submit all relevant information. If you are unsure please speak to the available Planning & Building Officer. Once Council has assessed your application, you will receive a notice of determination.

Office Use only.....

DA No...../..... Date received:.....

1. Identify the land you propose to develop.

Flat	Street No.	Street name	Suburb	
_____	_____	_____	_____	
Postcode	Lot No.	Section	Deposit Plan/Strata Plan No. (i.e DP/SP)	Other
_____	_____	_____	_____	_____

These details are available from rate notices, property deeds, or from property maps. If unsure ask Customer Service for assistance.

2. Details of the applicant

Council shall send all correspondence/enquires to the person nominated below, and the person nominated shall be authorised to collect the consent.

Name of Applicant: _____

Street No.	Street name	Suburb
_____	_____	_____
Telephone No. (Home)	(Work No.)	(Mobile No.)
_____	_____	_____
Email:	FAX:	
_____	_____	

3. How many copies of plans and documentation do I need to provide?

- You must provide:
- Four (4) copies of originally scaled plans, and highlighted to show the proposed modifications
 - Four (4) copies of reduced plans (A3 size)
 - Four (4) copies of reduced plans (A4 size)
 - Four (4) copies of any other documentation (including a new Statement of Environmental Effects)

How do I lodge this application?

This application can be lodged in person, by mail or document exchange.

In Person: Customer Service Counter, Council Admin Building, Ground Floor, 260 Liverpool Road, Ashfield 2131
Office Hours: 8.40am – 5.00pm (Cashiers Hours: 8.40am – 4.00pm) Monday to Friday
Payment by Eftpos, cash, cheque or credit card (Bankcard, Mastercard, Visa ONLY)
Mail: General Manager; PO Box 1145, Ashfield 1800
Document Exchange: DX 21221, Ashfield Council

6. Owner's Consent

This section must be signed by the owner of the land, according to Council's records. If there is more than one owner, then every owner must sign. If the owner is a Company, or Strata Plan, it must be signed by a company director or secretary under a common seal.

As owner(s) of the land to which this application relates. I/we consent to this application. I/we also give consent for authorised Council officers or agents to enter (without prior notice) the land to carry out inspections

Signature: _____

Print Name: _____

Date: _____

Signature: _____

Print Name: _____

Date: _____



7. Your declaration (Applicant)

I apply for consent to carry out the development described in this application. I declare that all the information given is true and correct. I also understand that:

- a) if incomplete, the application may be delayed or rejected
- b) more information may be requested
- c) upon approval of the Development Application, a Construction Certificate shall be lodged to Council or to an Accredited Certifier before commencing any construction work.

Signature: _____

Print Name: _____

Date: _____